

Position Description

Mountain Christian Church

Childcare Provider

Purpose of Mountain Christian Church

To make disciples, more and better disciples

Goal for Mountain Staff

To have a team that is good at what they do, loves what they do, and loves the people they're doing it with.

Purpose of the role

To assist all ministries of Mountain Christian Church by providing childcare during events, gatherings and classes at all of our campuses. This position will entail leadership/discipleship, teaching, compliance, and teamwork.

Principle Function

To provide safe and quality childcare.

This position is a part-time position that works less than 40 hours per week and is classified as a non-exempt position.

Role Level

x	Team Member (a person who leads themselves and potentially volunteers)
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Role Association

x	Ministry Support Team , serving broadly in support of all campuses.
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Competencies

All Team Members should be able to:

- **Communicate well.** Communicate well in both writing and speech across multiple organizational levels.
- **Use technology effectively.** Use core technology systems and program used by the church (including but not limited to Microsoft Office)
- **Execute ministry.** Perform the most basic forms of ministry within your ministry context/area.
- **Manage work effectively.** This person must be able to make steady progress on long-term goals while simultaneously managing various short-term concerns. Must effectively manage the tensions between "urgent" & "important," tasks & relationships.

Responsibilities

This person's responsibilities are as follows:

- Supervise a classroom for a particular group of children including room check-ins, supervising children, and possibly leading group time
- Help prepare and clean up classrooms
- Maintain materials and supplies in designated storage locations and communicate material and supply needs to Childcare Coordinator
- Fill out incident reports when a child is injured and report this to the Childcare Coordinator
- Must attend and participate in all childcare staff trainings and events
- Responsible for finding coverage if not able to attend scheduled shift
- Childcare workers will report directly to the Childcare Coordinator if unable to find shift coverage/call outs/ no shows.

- Fulfill other responsibilities and tasks as assigned.

Hours/Compensation/Benefits

- Salary: \$15.00 per hour
- Option to contribute to the employer's 403B plan

Contact

Please submit resume to jobs@mountaincc.org